

**VILLAGE OF HEISLER  
REGULAR COUNCIL MEETING MINUTES  
HELD IN COUNCIL CHAMBERS AT THE HEISLER VILLAGE OFFICE  
NOVEMBER 21, 2013 @ 7:00 P.M.**

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The meeting of the Council of The Village of Heisler was held in the Council Chambers at the Village of Heisler Office in Heisler, Alberta on Thursday November 21, 2013 @ 7:00p.m.

**PRESENT:**

Dennis Steil	Mayor
Kel Tetz	Deputy Mayor
Sven Bernard	Councillor
Amanda Howell	Chief Administrative Officer

**CALL TO ORDER:**

Mayor Steil called the meeting to order at 7:00 p.m.

**ADOPTION OF AGENDA:**

**Motion 172/13**

Moved by Deputy Mayor Tetz to adopt the agenda with the following changes:

**Additions:**

9.5- Snow Plow Schedule

9.6- Grader Storage

**Deletions:**

12.9- Renewal of FCM membership for 2014

14.2- Letter of Postponement Request

**CARRIED**

**MINUTES:**

**Motion 173/13**

Moved by Councillor Bernard that Heisler Village Council approve the October 23, 2013 Regular Council meeting minutes as presented.

**CARRIED**

**PUBLIC HEARING:**

**Motion 174/13**

Moved by Mayor Steil that Heisler Village Council close the public hearing as there were no attendees with questions or concerns pertaining to the adoption of Bylaw 482-13, the Borrowing Bylaw.

**CARRIED**

**DELEGATIONS:**

**Bob Hanewich, Municipal Manager from Select Engineering Consultants Ltd.**

Council welcomed Bob to the meeting at 7:05pm. Bob attended the meeting to discuss the next

phase of the sewer line replacement project (Phase 3) with council. The lines were camera'd this August and the results of the imagery presents additional problems with the lines along Lougheed Avenue. Bob and Council discussed the problems and possible solutions for them. Bob left the meeting at 7:40pm.

**Motion 175/13**

Moved by Deputy Mayor Tetz that Heisler Village Council accept the delegation of Bob Hanewich for information.

**CARRIED**

**BYLAWS:**

**Borrowing Bylaw #482-13**

**Motion 176/13**

Moved by Councillor Bernard that Heisler Village Council give **second** reading to Bylaw 482-13, a bylaw to authorize the financing and interim borrowing of certain sums of money for operating expenditures.

**CARRIED**

**Motion 177/13**

Moved by Deputy Mayor Tetz that Heisler Village Council proceed to **third and final** reading of Bylaw 482-13, a bylaw to authorize the financing and interim borrowing of certain sums of money for operating expenditures.

**CARRIED**

**Motion 178/13**

Moved by Mayor Steil that Heisler Village Council by **unanimous consent** give third and final reading to Bylaw 482-13, a bylaw to authorize the financing and interim borrowing of certain sums of money for operating expenditures.

**CARRIED UNANIMOUSLY**

**POLICIES:**

**Policy #1211 – Lots Requiring Development – Review Discussion**

**Motion 179/13**

Moved by Mayor Steil that Heisler Village Council table agenda item 7.1 – Lots Requiring Development Policy – Review Discussion until the next meeting.

**CARRIED**

**OLD BUSINESS:            NONE**

**NEW BUSINESS:**

**2013-2014 Proposed Bylaw Enforcement Contract**

**Motion 180/13**

Moved by Mayor Steil that Heisler Village Council accept the proposed 2013-14 Bylaw Enforcement Contract with Daryl Reinke as presented. The contract is in affect from November 21, 2013 until December 31, 2014.

**CARRIED**

**Letter of Support Request – Killam Recreation Board**

**Motion 181/13**

Moved by Councillor Bernard that Heisler Village Council instruct the CAO to write a letter of support as requested to the Killam Recreation Board for their initiative to have their bowling alley converted into a Fitness Centre and to have it promoted as a regional facility. The regional facility designation will aid them when applying for local, provincial and federal grant funding.

**CARRIED**

**Village of Heisler Capital Plan 2014-2017+ Discussion**

**Motion 182/13**

Moved by Mayor Steil that Heisler Village Council accept agenda item 9.3, Capital Plan 2014-2017+ Discussion for information.

**CARRIED**

**Sale of 1979 Village of Heisler fire truck - Discussion**

**Motion 183/13**

Moved by Deputy Mayor Tetz that Heisler Village Council instruct the CAO to place an advertisement for the sale of the 1979 GMC fire truck for **\$20,000** on Kijiji, the fire truck will be sold as is with no guarantees.

**CARRIED**

**Snow Plow Schedule**

**Motion 184/13**

Moved by Mayor Steil that Heisler Village Council take the revision of snow removal priorities map into consideration for future snow removal, amendments to the map will be made by the Village Foreman for improvement to efficiency of snow removal.

**CARRIED**

**Grader Storage**

**Motion 185/13**

Moved by Deputy Mayor Tetz that Heisler Village Council instruct the CAO to inform the Village Foreman that the new Flagstaff County Wildland fire truck will stored in the Public Works Shop. The grader will be moved back into the fire hall for inside, heated storage.

**CARRIED**

**COUNCILLOR REPORTS:**

Mayor Steil's written report- None

Mayor Steil's verbal report- None

Deputy Mayor Tetz's written report- None

Deputy Mayor Tetz's verbal report- None

Councillor Bernard's written report- None  
Councillor Bernard's verbal report- CAC, November 5, 2013  
Public Works Operating Report- September/October, 2013

**Motion 186/13**

Moved by Councillor Bernard that Heisler Village Council accept the above written/verbal reports as presented.

**CARRIED**

**CAO REPORT AND ACTION LIST:**

**Motion 187/13**

Moved by Mayor Steil that Heisler Village Council accept the CAO action list and CAO written report from the October 23, 2013 Council meeting as information.

**CARRIED**

**FINANCIAL:**

**Cheque Register**

**Motion 188/13**

Moved by Deputy Mayor Tetz that Heisler Village Council accept the October 16<sup>th</sup> – October 31<sup>st</sup>, 2013 cheque register #1864- #1888 in the amount of **\$131,483.09** as presented.

**CARRIED**

**Cheque Register**

**Motion 189/13**

Moved by Mayor Steil that Heisler Village Council accept the November 1<sup>st</sup> – November 15<sup>th</sup>, 2013 cheque register #1889-#1900 in the amount of **\$3,410.35** as presented.

**CARRIED**

**Petty Cash Expenses**

**Motion 190/13**

Moved by Mayor Steil that Heisler Village Council instruct CAO to pay the petty cash expenses for November, 2013 in the amount of **\$32.75**.

**CARRIED**

**Financial Statement for October 2013**

**Motion 191/13**

Moved by Councillor Bernard that Heisler Village Council accept the balance shown on the October, 2013 bank statement as presented.

**CARRIED**

**CAO - Amanda Howell Expenses**

**Motion 192/13**

Moved by Councillor Bernard that Heisler Village Council instruct CAO to pay Amanda Howell's travel expenses for November, 2013 in the amount of **\$173.00**.

**CARRIED**

**Invoice from Select Engineering Consultants Ltd.**

**Motion 193/13**

Moved by Deputy Mayor Tetz that Heisler Village Council instruct CAO to remit payment to Select Engineering Consultant Ltd. in the amount of **\$397.69** including GST for design drawings for the CCTV (camera) Inspections of various sewer lines in Heisler.

**CARRIED**

**Public Works Foreman – Calvin MacAhonic Expenses**

**Motion 194/13**

Moved by Mayor Steil that Heisler Village Council instruct CAO to Calvin MacAhonic's travel expenses for October/November 2013 in the amount of **\$178.50**.

**CARRIED**

**Approval of FFCS 2014 Budget**

**Motion 195/13**

Moved by Deputy Mayor Tetz that Heisler Village Council approve the Flagstaff Family and Community Services 2014 budget as presented with the following requisition:  
2014 -**\$1,132.50** (\$7.50 per capital).

**CARRIED**

**CORRESPONDENCE:**

- 13.1- Federal Gas Tax Fund – Eligible Projects Information
- 13.2- Community Advisory Committee – Oct 15 and Nov 15/13 meeting minutes
- 13.3- Brochure from Deloitte Consultants
- 13.4- CAO Meeting Notes – October 9/13
- 13.5- Battle River Watershed Alliance – Funding request
- 13.6- Flagstaff County (Killam) Family Care Clinic Information
- 13.7- Alberta Municipal Health and Safety Association – November newsletter

**Motion 196/13**

Moved by Deputy Mayor Tetz that Heisler Village Council accept the Correspondence item numbers 13.1 to 13.7 as information and instruct CAO to include the titles of the letters or memos in the Council meeting minutes.

**CARRIED**

**IN CAMERA:**

**Motion 197/13**

Moved by Mayor Steil that Heisler Village Council go In Camera to discuss personal items at 9:30p.m.

**CARRIED**

**OUT OF CAMERA:**

**Motion 198/13**

Moved by Mayor Steil that Heisler Village Council go Out of Camera at 9:55 p.m.  
**CARRIED**

**Sewer fee refund for ratepayer**

**Motion 199/13**

Moved by Mayor Steil that Heisler Village Council instruct the CAO to credit utility account #26000, **\$490.00** for sewer fees from October 2012 to October 2013 as the ratepayer was unable to use their sewer during that time.

**CARRIED**

**DATE OF NEXT REGULAR COUNCIL MEETING:**

December 17, 2013 at 7:00pm

**ADJOURNMENT:**

As all items on the agenda were discussed, Mayor Steil adjourned the meeting at 10:00 p.m.

**X**

Dennis Steil  
Mayor

**X**

Amanda Howell  
CAO